



City of Detroit Buildings, Safety Engineering & Environmental Department Wrecking License Application



2017 Edition



***City of Detroit
Buildings, Safety Engineering & Environmental Department
Coleman A. Young Municipal Center RM 408
Detroit, Michigan***

Application for License as:

Awning Erector	_____
Elevator Contractor	_____
House Moving Contractor	_____
Sign Erector	_____
Wrecking Contractor	_____

(Designate with (X) the grade of license for which application is made)

Date: _____

Name of applicant _____ Email _____

Business Address _____ Phone No. _____

Character of organization _____
(Individual, assumed name, partnership, (LLC) corporation)

If assumed name, give names of owners of business _____

If partners, names of partners _____

If corporation, officers _____



Is the applicant(s) familiar with all ordinances and regulations controlling the activity covered by this application? _____

Number of years engaged in this business _____

Character of experience during the above mentioned period _____

I hereby certify that the above statements are correct and true:

State of Michigan
County of Wayne

Applicant _____

By _____ Position _____

Subscribed and sworn to before me this _____ day of _____ 19____

My commission expires _____ 19____

(Notary public)

*City of Detroit
Buildings, Safety Engineering & Environmental Department
Coleman A. Young Municipal Center RM 408
Detroit, Michigan*



OFFICE USE ONLY (DO NOT FILL IN)

Name _____

Address _____

Examined by _____

Disposition _____

License to cover the following _____

Surety Bond # _____

No. of License _____

Issued _____



Buildings, Safety Engineering and Environmental Department (BSEED)
Hours of Operation – 8:00 a.m. – 4:30 p.m., Monday – Friday
Coleman A. Young Municipal Center, 4th Floor

Instructions for Submitting the Wrecking License Application

- I. Submit a complete package of a *Certificate of Liability and Surety Bond* to **Business License Center Division, Room 402**.
- II. Submit a *Certificate of Liability and Surety Bond* to the **Law Department, Room 500** for review.
- III. Take the **Law Department** approval to **Business License Center Division** for processing.
- IV. Submit a completed Wrecking Contractor Registration/License package to the **Construction (Buildings) Division, Room 408**. The package shall include:
 - State of Michigan *Builders' License* or *Residential Maintenance & Alterations License* with “*House Wrecking*” Classification. The state license holder should be the same as the wrecking license applicant.
 - Wrecking License application (available online).
 - Bond and insurance approval letter from the **Business License Center Division**
 - A copy of the driver's license of the state license holder.
- V. The Qualifying Officer/Applicant for a new Wrecking License, who is required to be a partner/officer of the corporation, must first submit a complete Wrecking License package to the Construction Division for review. The Wrecking License package, if the package meets the submission requirements, will then be forwarded to the Board of Examiners for Wrecking Contractors for an oral interview. The fee for the initial review before the Wrecking Board of Examiners is \$329.00. If approved to move forward in the process, upon receipt of the \$86.00 fee, an examination date can be scheduled.
- VI. The Qualifying Officer/Applicant renewing their Wrecking License, , who is required to be a partner/officer of the corporation, will submit a completed registration form requesting renewal of an existing license to the Construction Division for review. If the application meets the minimum requirements for renewal, the Construction division will sign off after verifying all required documentation and direct them to the **License & Permits Divisions, Room 402** for processing.



VII. All applicants once approved and after processing, pay a fee of \$302.00 to the License & Permits Division for issuance of the Wrecking License.



Wrecking License Requirements **Information Details**

1. The City of Detroit has two wrecking licenses available. A Class B license limits wrecking to building of three story in height or 35 feet. A Class A unrestricted license allows wrecking of all buildings.
2. Wrecking operations are governed by Michigan Building Code Chapter 33, Section 3303, and City of Detroit Code of Ordinances, Article II Building Code, sections 8-2-1, 8-8-2-12, & 8-2-19. BOCA Chapter 33, Section 3304.0, 3310.0, Ordinance 290-H, Sections 12-11-19 through 12-11-20.10., 15-98, & 17-98.
3. The Qualifying Officer/Applicant for a Wrecking License must be approved by the Board of Examiners for Wrecking Contractors and have a minimum experience of three (3) years as a Supervisor engaged in demolition. The Qualifying Officer/Applicant who possesses a degree or registration as an architect or civil engineer who has proven experience of up to two (2) years may be extended to anyone.
4. The Board of Examiners for Wrecking Contractors usually meets on the second Wednesday of alternate months beginning in February. However, a special session can be called when necessary.
5. Insurance and bond requirements are:

Class A & B
Security Bond - \$50,000.00
Workman's Compensation

Class B	
Death one person	\$100,000
Death over one	\$300,000
Property	\$100,000

Class A	
Death one person	\$250,000
Death over one	\$500,000
Property	\$250,000



6. Exam fee is \$86.00 and license fee is \$302.00. All Wrecking Licenses expires December 31st of each year.



**APPLICATION FOR WRECKING CONTRACTOR'S LICENSE
CITY OF DETROIT**

**BUILDINGS, SAFETY ENGINEERING & ENVIRONMENTAL DEPARTMENT
COLEMAN A. YOUNG MUNICIPAL CENTER, ROOM 408 (CONSTRUCTION DIVISION)
2 WOODWARD, DETROIT, MICHIGAN 48226 (313) 224-3202**

Applicant:		Date:
Address:		City:
State:		Zip Code:
Primary Phone:		Alternate Phone:
Age:	Birthday:	Last four digits of Social Security No:
Type of License Applied for (A or B):		

Employment History – List Present or Most Recent Employer First		
Employer 1:		Phone:
Address:		
Position:	From:	To:
Immediate Supervisor:		
Employer 2:		
Address:		
Position:	From:	To:



**Buildings, Safety Engineering
& Environmental Department**

Immediate Supervisor:	From:	To:
Employer 3:		
Address:		
Position:	From:	To:
Immediate Supervisor:		

Please attach additional sheets in necessary

If you hold a current Michigan Builder's or Alteration Contractor's License (Wrecking) or B.S. Degree in Engineering/Architecture, please submit a copy of the wall certificate or degree with this application. POCKET CERTIFICATE NOT ACCEPTABLE.



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2 WOODWARD, DETROIT, MICHIGAN 48226 (313) 224-3202**

DOCUMENTATION STATUS REPORT

NAME:	PHONE:
Type of License Requested:	

ITEM		STATUS
Application		
Photos		
Co-Partnership Affidavit		
Articles of Incorporation		
Experience Affidavits		
Examination		
Approved for Exam:	Class:	By:
Approved for License:	Class:	By:
Reviewed By:	Date:	



Comments



If you hold a current Michigan Builders or Alterations Contractors' License (Wrecking). Please submit a copy of the wall certificate or degree with this application. POCKET CERTIFICATE NOT ACCEPTABLE.

MUST BE NOTARIZED

Employment Affidavit for City of Detroit Wrecking License

I (print), _____ hereby swear to the following:

_____, being duly sworn, says that he/she read the foregoing application submitted and that all statements, documentation and information therein contained are true to the best of his/her knowledge and belief.

Signed: _____
(Applicant)

Subscribed and sworn to before me this _____ day of _____, 20____,
_____ County, Michigan.

Notary Public

Signed: _____

My commission expires _____

Date: _____

Individual Name: _____

Corp. /Co. Name: _____

Address: _____

City/State: _____

Phone No: _____

Email Address: _____

Upon completion return to applicant



Wrecking License Class Divisions

Class A Restricted – Contractor permitted to wreck all non-residential structures.

*****Class A Unrestricted*** – Contractor can wreck all buildings including residential structures.

Class B Restricted – Contractor can wreck wood, frame and solid masonry, (no reinforced concrete or steel frame).

*****Class B Unrestricted*** – Contractor can wreck wood, frame and solid masonry buildings and structures not to exceed 3 stories or 35 feet in height. Residential and non-residential buildings and structures are included. Must possess a valid residential buildings state license.

*****Michigan Residential Builders or Maintenance and Alteration Contractors License is required.***



**City of Detroit
Board of Wrecking Examiners
Verification of Supervisory Experience**

Please Print or Type Entries: *Notice to Employer* – Under the Building Code, an applicant for a Wrecking License must have at least 3 years of supervisory experience in the wrecking business. Such experience must be full time, active experience or the equivalent thereof.

A copy of this form is to be completed by each employer. **NO PORTION OF THIS FORM IS TO BE COMPLETED BY THE APPLICANT.**

Name of Applicant for License _____

Applicant's Address _____

The above applicant was employed by me as a Supervisor or Foreman

From: (MM/DD/YYYY) _____ **TO:** (MM/DD/YYYY) _____

Approximate number of wrecking jobs in which the applicant was a foreman or supervisor _____

Types of wrecking jobs in which the applicant was a foreman or supervisor _____

Number of Buildings Wrecked _____ Number of Employees supervised _____

Types of Buildings wrecked _____

Approximate amount of wages and number of working hours _____

Number of hours per week devoted to the work _____

Amount of salary paid to applicant during 36 months _____

Period of time salary was paid to applicant if less than 36 months _____

Applicant Worked: Full Time { } Part Time { }

Full Time means at least 40 hours worked per week. If applicant has worked more than 40 hours per week he/she is not credited with any additional qualifying time.

***** MISREPRESENTAION ON THIS FORM IS BASIS FOR SUSPENSION OR REVOCATION OF A LICENSE UNDER THE LAW. *****



Verification of Supervisory Experience

Employer's Name (please print)

Address _____ State of Michigan,

County of _____

Phone

I, _____, being duly sworn, state that I have read the foregoing and have made the foregoing answers, statements and representations therein contained, and that each and all such answers and representations are true.

(Signature of Employer)

Subscribed and sworn to before me, a Notary Public, in and for the County of _____, State of Michigan, this _____ day of _____ 20____.

(Notary Public)